TASK CARD 8: how to personalise your tablet/1



This card shows you how to start to personalize your tablet You change your tablet sleep time to suit you and change your passcode!

SLEEP TIME	:	If you forget to switch off your tablet, it will go into sleep mode to save the battery. Here we learn how to choose how long the tablet stays awake when you pause!					
		First go to Settings and choose "General" if not highlighted already.					
•		On the	e right, scroll do	ght, scroll down to "Auto-Lock" and tap			
		Settings				General	
			Q Settings			Use four or five fingers to: • Pinch to the Home Screen • Swipe up to the App Switcher • Swipe left or right between apps	
		>	Airplane Mode	(USE SIDE SWITCH TO:	
		?	Wi-Fi	ВТ	Wifi-X	Lock Rotation	
		*	Bluetooth		Off	Mute	
						Rotation Lock is available in Control Centre.	
		Notifications				Storage & iCloud Usage	
			Control Centre			Background App Refresh	
		C	Do Not Disturb				
		and a				Auto-Lock	10 Mir
			General			Restrictions	
		AA	Display & Brightness	5		Lock / Unlock	
		(8 88)	Wallnaner				
		Now j	just tap you new time to select or choose "never" (not recommended!!)				
			Q Settings	_	2 Minu	ıtac	
		Airplane Mode 5 Minu Wi-Fi BTWi7-X 10 Min					
					45 \ 4:		
		Bluetoo	oun	Off	15 Min	uics -	

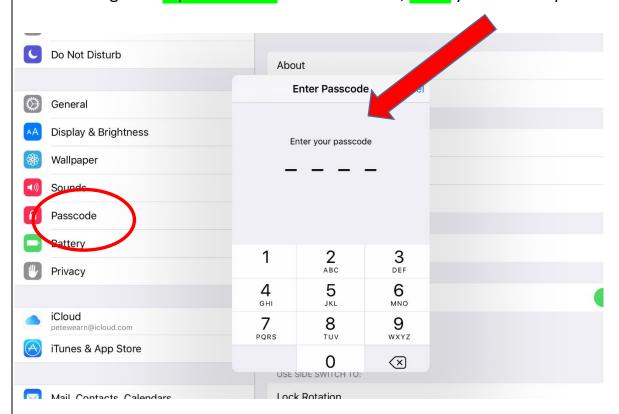
Never

Notifications

CHANGE PASSCODE

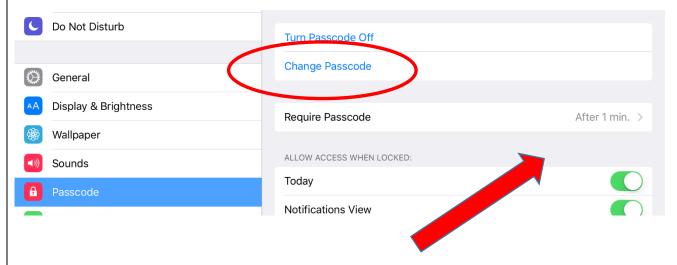


Go to Settings and tap "Passcode". On next screen, enter your current passcode.



On Next screen, tap "Change Password" and then enter your new passcode.

MAKE A CAREFUL NOTE OF IT IN TWO PLACES!!



Note you can also use "Require Password" to alter time before the tablet requests EXTRA! your passcode (say 2 mins). This gives you the chance to have a quick look at something on your tablet without needing to use your passcode.

Don't make this time too long for security reasons.

ΑN

